



SECURITY

PROPOSAL/QUOTE

# CITYWIDE SECURITY COMPANY

**Client:** Microtel Inn & Suites by Wyndham

**Location:** 1840 Corporate Blvd NE, Atlanta, GA 30329

**Issued Date:** July, 3rd 2024 | **Expiry Date:** August, 4th 2024

**Submitted By:** Charles Alabi | Head of Business Development

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# ABOUT US

Citywide Security Company is a premier national Security Guard Services Provider, specializing in fully licensed and insured security guarding services across diverse settings. Whether you need protection for construction sites, offices, or personal and corporate environments, we are your one-stop shop for all your security needs. With over 15 years of experience, we have been safeguarding people and property with unwavering commitment.

Our security personnel are meticulously screened and undergo rigorous training and continuous professional development to ensure they provide the highest level of service. For your peace of mind, we carry comprehensive insurance and maintain all locally required licenses and certifications up to date. We have achieved a 90% client retention rate and reduced incidents by 95% across all sites we service. We are dedicated to offering unparalleled security services tailored to meet your unique requirements.

## **Periodical Performance Reviews (PPRs)**

To maintain our high standards and continually meet your security and safety needs, Citywide Security Company offers Periodical Performance Reviews (PPRs). You will have access to a dedicated Accounts Manager who will arrange regular reviews of the security services you receive from us. These reviews allow us to assess performance, address any concerns, and make necessary adjustments to ensure ongoing excellence in service delivery.

Our commitment to periodic reviews underscores our dedication to providing reliable and effective security solutions. By consistently evaluating and improving our services, we ensure that your security needs are met with the highest standards of professionalism and efficiency.



## About Us Cont'd

### Bespoke Security Solutions

At Citywide Security Company, we believe that security solutions should be tailored to fit the specific needs of each client. Unlike some of our competitors, we do not provide a 'one size fits all' service. One of our experienced Accounts Managers will work closely with you to fully understand your requirements, existing arrangements, and budget. This collaborative approach ensures that we design security solutions that precisely meet your needs.

We understand that each client is unique, and our bespoke services reflect that. Whether you require advice or suggestions, our team is here to provide the best security strategies tailored to your situation. Our goal is to ensure you receive the highest quality service that addresses your specific security challenges.

### Periodical Performance Reviews (PPRs)

Effective communication is at the heart of our service delivery. At Citywide Security Company, we demonstrate our commitment to excellent communication by providing regular management visits to our clients' premises. Our local help desks ensure that we are always just a telephone call away, ready to address any concerns or emergencies promptly.

We take the time to understand our clients' businesses and share their sense of mission. Each client is assigned a dedicated manager to ensure the consistent delivery of high-quality security services. This personalized approach fosters strong relationships and ensures that our clients feel supported and secure.



## OUR 4-STEP APPROACH

Clients' security needs are unique and require a customized approach. The following outlines how we make sure you get the best value for your security budget:

### Step 1: Discovery, Site Surveys, Initial Security Assessment and Analysis

At Citywide Security Company, we treat every client as a partner — not a number. We understand that each facility is unique in its security needs, and our strategic staffing model ensures that you receive a customized security service plan tailored to your site's requirements.

- **Personalized Partnership:** You will meet with our Lead Security Team to discuss your specific safety requirements, including personnel, equipment, and deployment.
- **In-Depth Security Analysis:** Our initial risk assessment phase includes a thorough threat analysis and vulnerability assessment, laying a solid foundation for your customized security plan.

### Step 2: Plan Presentation and Contract Signing

Our security plan and budget are presented for your approval. We value your feedback and ensure that it is incorporated into the final security plan to meet your expectations.

- **Detailed Security Plan:** Our proposal includes a clear and detailed security plan along with a transparent budget breakdown.
- **Client Feedback Integration:** Your insights and suggestions are essential, and we refine our plan based on your feedback.

### Step 3: Staffing, Training, and Implementation

Now it's time to put your security plan and personnel in place.

- **Client-Approved Staffing:** You have the final say in selecting the security personnel assigned to your site.
- **Comprehensive Training:** All our Security Officers and Guards receive police-styled defensive tactics training, patrol, and customer service training. Continuous professional development is a key component of our training programs.

### Step 4: Reporting and Review

As a leading security company, part of our duty is to observe and report. For CEOs and Managers, security reporting is vital to handling situations as they arise.

- **Comprehensive Reporting System:** We provide various types of reports, including daily activity reports and monthly summaries, ensuring you have access to up-to-date information.
- **Regular Performance Reviews:** You will have access to a dedicated Accounts Manager who will arrange regular reviews of the security services you receive. These feedback sessions allow us to continuously improve our services based on your insights.

By following this structured and detailed 4-step approach, Citywide Security Company ensures that your security needs are met with precision, professionalism, and a commitment to excellence. Our personalized and technology-driven process sets us apart, providing you with the best value for your security budget.



Issue Date: 09/25/2024

Valid Until: 09/25/2024

Description	Hours Per Week	Cost Per Hour	Total Per Week
Security Guard Services	56	36	\$500
Patrol Services	1	120	120

**Terms & Conditions**

- Above information is not an invoice and only an estimate
- Invoice will be issued at the beginning of the month payable at the end of the month.

**Holiday Pay Rates Shall Apply to:**

- New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanks giving, Christmas,
- Others
- Billing rates for additional equipment and extraordinary coverage (i.e. strike coverage, executive protection, etc.) shall be as agreed upon in writing by the parties. Increases due to changes in federal, state or local laws or taxes
- (e.g., wage and labor laws, FICA and federal and state withholding taxes) or events beyond the control of the parties will be passed directly through to Client.
- All applicable sales taxes will be added to each invoice.

Subtotal: \$620

Others: \$0

**Total: \$1600**

**Please confirm your acceptance of this quote:**

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Date signed

**Citywide Security Company**

Tel: (800)-569-6007

Email: charles@citywidesecuritycompany.com

Website: www.citywidesecuritycompany.com



## A FEW OF THE COMPANIES WE HAVE SERVED:



**Marriott Hotel  
OSU, Columbus,  
Ohio**



**Limited Brands  
Campuses**



**Renaissance  
Marriot Hotel**



**Westin Hotel**



**Limited Brands  
Campuses**



**Chipotle Corporate  
Office**



**Bath and Body  
Works**



**Springhill Suites and  
Townplace Suites**



**Chillicothe  
Fireworks**



## TESTIMONIALS



"We have had Citywide Security Company as our Security Services Provider for nearly over 5 years now and I can confidently say we are extremely happy with them. I cannot recommend them enough"

**Barry Owen (Managing Director, Owen International Company)**



"Citywide Security Company continue to exceed our expectations. We are more than happy to recommend them to anyone looking for a good Security Company"

**Kerry Ferguson (Office Manager, Phoenix Trading)**



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**Barry Owen (Managing Director, Owen International Company)**



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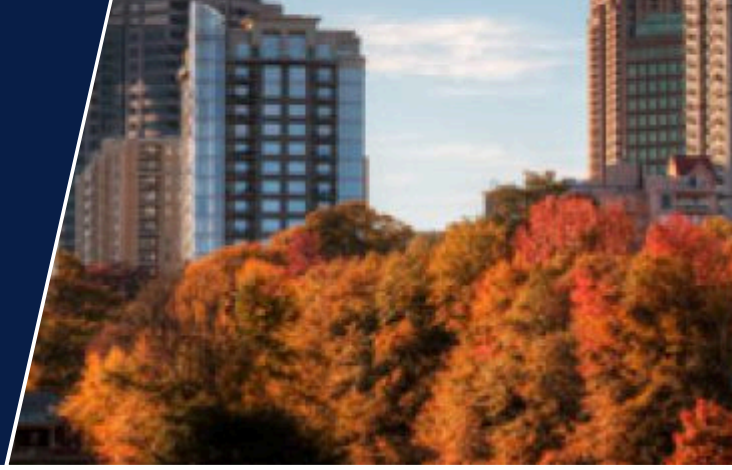
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**Barry Owen (Managing Director, Owen International Company)**





# TERMS AND CONDITIONS

This Service Agreement ("Agreement") is entered into by and between Citywide Services LLC DBA Citywide Security Company ("SERVICE PROVIDER"), having its principal place of business at [Service Provider's Address], and [Client's Full Legal Name] ("CLIENT"), having its principal place of business at [Client's Address], collectively referred to as "the Parties".

## 1. Services Provided

In consideration of the mutual covenants between the Parties contained herein and intending to be legally bound hereby, SERVICE PROVIDER agrees, pursuant to the request of the CLIENT, to furnish security services as from time to time shall be requested by the CLIENT during the term and at the sites set forth on the reverse side of this Agreement.

## 2. Invoicing and Payment Terms

SERVICE PROVIDER will bill CLIENT on a regular basis with invoices payable within fifteen (15) days from receipt of the invoice. Any dispute or claim regarding the amount of an invoice or the underlying services rendered must be sent in writing by the CLIENT to SERVICE PROVIDER within seven (7) days from receipt of the invoice, setting forth the nature of the dispute and including all supporting documentation, or it shall be deemed waived by the CLIENT. CLIENT agrees to pay a late fee of 1-1/2% per month (or any part thereof) plus all collection and attorney fees and costs incurred by SERVICE PROVIDER in the collection of any unpaid invoices. Time is of the essence in this provision.

## 3. Non-Solicitation of Employees

Except as provided in this Agreement, CLIENT agrees that it will not employ directly or indirectly any person who has been employed by SERVICE PROVIDER within one hundred eighty (180) days following the last day on which SERVICE PROVIDER employed such person. Any breach of this provision shall result in a payment by the CLIENT to SERVICE PROVIDER of Two Thousand Dollars (\$2,000) for each employee so employed.

## 4. Service Instructions and Liability

The security officers furnished by SERVICE PROVIDER shall perform services as agreed upon in writing by SERVICE PROVIDER and the CLIENT. If the CLIENT alters any instructions or directions given by SERVICE PROVIDER to any security officers or assumes any supervision of the security officers, the CLIENT shall be solely liable for any and all consequences thereof and agrees to indemnify, defend, and hold harmless SERVICE PROVIDER from and against any and all losses, claims, expenses, or damages arising from or relating to the actions or omissions of such security officers.

## 5. Property and Equipment

Any and all property, equipment, supplies, and materials furnished by SERVICE PROVIDER and placed at or on any of the sites described in this Agreement shall remain the property of SERVICE PROVIDER. SERVICE PROVIDER shall have the sole and exclusive right to install, maintain, replace, and remove such property, equipment, supplies, and materials during and after the term of this Agreement.

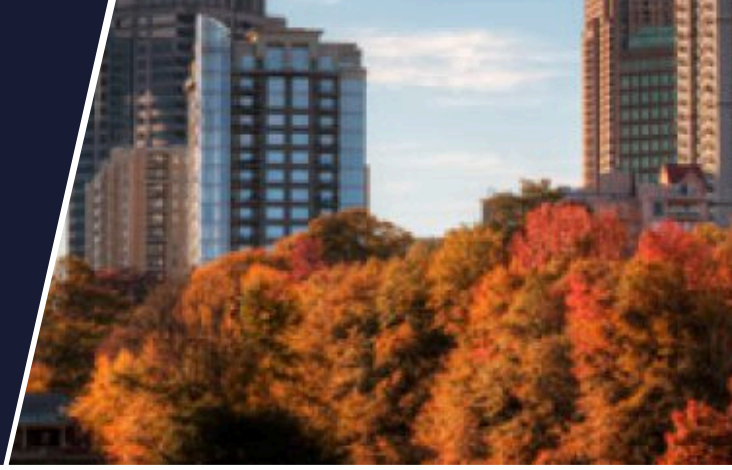
## 6. Service Standards and Limitations

SERVICE PROVIDER agrees that the services furnished under this Agreement shall conform to generally accepted practices in the security industry. However, SERVICE PROVIDER does not represent or warrant that the services provided will prevent or minimize the likelihood of loss. SERVICE PROVIDER's responsibility is limited to providing physical security services and has not been engaged to assess security needs at the site(s) covered.

## 7. Insurance and Liability Limitation

CLIENT acknowledges and agrees that SERVICE PROVIDER is not an insurer. CLIENT shall obtain insurance covering personal injury and property loss or damage on or to CLIENT's premises. SERVICE PROVIDER is being paid for security services designed to reduce certain risks of loss; the charges are not related to the value of CLIENT's property and are insufficient to guarantee that no loss will occur. SERVICE PROVIDER is not assuming responsibility for any losses, damages, personal injury, or death, even if due to SERVICE PROVIDER's negligence. CLIENT agrees to look exclusively to its insurer for recovery of any loss. CLIENT waives all subrogation and other rights of recovery against SERVICE PROVIDER that any insurer or other person may have as a result of paying a claim or loss.

If any liability arises on the part of SERVICE PROVIDER, it shall be limited to an amount equal to six (6) times the monthly service charges under this Agreement or two hundred fifty dollars (\$250.00), whichever is greater. This sum shall be complete and exclusive and shall be paid and received as agreed-upon liquidated damages and not as a penalty. CLIENT may obtain higher limits of liquidated damages by paying an additional amount under a graduated scale of rates. Under no circumstance shall SERVICE PROVIDER be liable to CLIENT or any other person for general, special, incidental, or consequential damages in excess of this amount.



# SERVICE AGREEMENT

## 8. Use of Client Vehicles

- a. In the event SERVICE PROVIDER employees are requested or required to use Client vehicles in the performance of their duties, the Client shall ensure that such vehicles are fully insured, including but not limited to liability, collision, and comprehensive coverage.
- b. The Client assumes any and all liability for any injury to persons or damage to property resulting from the use of Client vehicles and agrees to indemnify and hold SERVICE PROVIDER harmless from any claims arising out of such use.

## 9. Liability and Insurance Coverage

- a. To the fullest extent permitted by law, the Client agrees to assume full liability for and maintain adequate insurance coverage, naming SERVICE PROVIDER as an additional insured.
- b. This coverage shall include, without limitation, protection against bodily injury or property damage resulting from any pollution or pollution-related occurrence or condition on the Client's premises, including "Hazardous properties" or "Nuclear material" as defined herein.
- c. "Hazardous properties" includes radioactive, toxic, dangerous, biological, or explosive properties, materials, and conditions.
- d. "Nuclear material" means source material, special nuclear material, or by-product material, whether located at any site owned or operated by the Client or contained in "spent fuel" or "waste" possessed, handled, used, processed, stored, transported, or disposed of by the Client.

## 10. Agreement Term and Renewal

- a. This Agreement shall be in full force and effect for a period of one year from the date hereof and shall automatically renew for successive one-year periods unless either party terminates this Agreement by delivering thirty (30) days' prior written notice to the other party.
- b. In the event of a strike, lockout, other labor trouble, or an emergency situation (the "Emergency") at any of the sites at which SERVICE PROVIDER personnel will be performing services, the Client shall promptly meet with SERVICE PROVIDER to evaluate the scope, extent, and costs of any additional security services required.
- c. If the Client and SERVICE PROVIDER cannot reach an agreement on the provision of additional security services during the Emergency, and SERVICE PROVIDER in its sole judgment determines that the Emergency poses a threat to the safety of SERVICE PROVIDER personnel, SERVICE PROVIDER may, upon forty-eight (48) hours written notice to the Client, remove its personnel from any or all of the sites and terminate this Agreement, in whole or in part, without any liability.

## 11. Termination for Non-Payment or Bankruptcy

- a. SERVICE PROVIDER may terminate this Agreement at any time after providing forty-eight (48) hours prior written notice to the Client due to the Client's failure to pay any monies due hereunder.
- b. Additionally, SERVICE PROVIDER may terminate this Agreement if, at any time during the term of this Agreement, there is filed by or against the Client in any court, pursuant to any statute, a petition in Bankruptcy, insolvency, reorganization, or for the appointment of a receiver to receive all or a portion of the Client's property.
- c. In such an event, the Client agrees to pay, as liquidated damages, a sum equal to the amount for services rendered by SERVICE PROVIDER during the thirty-day period immediately preceding the notice provided in this paragraph.

## 12. Equal Opportunity Employer

- a. SERVICE PROVIDER is an Equal Opportunity Employer and does not discriminate in the hiring, promotion, or enforcement of its policies and procedures on the basis of race, color, creed, sex, age, marital status, or national origin.
- b. SERVICE PROVIDER complies with all applicable laws, Executive Orders, and regulations regarding equal employment opportunities.

## 13. Indemnification

The Client agrees to indemnify, defend, and hold harmless SERVICE PROVIDER, its officers, directors, employees, agents, and affiliates from and against any and all claims, liabilities, damages, losses, and expenses, including reasonable attorney's fees and costs, arising out of or in any way connected with the performance of this Agreement, including but not limited to claims arising from the use of Client's property or equipment by SERVICE PROVIDER personnel.

## 14. Force Majeure

Neither party shall be liable for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control, including but not limited to acts of God, natural disasters, war, labor disputes, or governmental regulations.

## 15. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the state in which the services are performed.



# TERMS AND CONDITIONS CONT'D

## 16. Entire Agreement

This Agreement constitutes the entire agreement between the Parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter hereof. Any amendments or modifications to this Agreement must be in writing and signed by both Parties.

## 17. Severability

If any provision of this Agreement is found to be invalid, illegal, or unenforceable, such provision shall be deemed modified to the extent necessary to render it valid and enforceable. If no such modification is possible, then the provision shall be severed from the remainder of the Agreement. The remaining provisions of this Agreement shall remain in full force and effect and shall be construed in a manner that best reflects the original intent of the Parties.

To contract Citywide Security Company for a one-year rolling contract term, please sign in the space provided below. The Contract shall commence on the date of your acceptance of the Proposal and shall continue for an initial period of 12 months, renewable automatically until either party terminates the Contract by giving the other party a month's written notice.

**Please sign in the signature column below**

### CLIENT:

**Name:**

*[Client's Representative Name]*

**Signature:**

*[Client's Representative Signature]*

**Title:**

*[Client's Representative Title]*

**Company Name:**

*[Client's (Organization's) Name]*

### CITYWIDE SECURITY COMPANY:

**Name:** Charles Alabi

*[Client's Representative Name]*

**Signature:** 

*[Client's Representative Signature]*

**Title:**

*[Client's Representative Title]*

**Company Name:**

Citywide Security Company

*[Client's (Organization's) Name]*



**Locations Served By Us:**

Houston | Dallas | Fort Worth | Atlanta |  
Indianapolis | Louisville | Cincinnati | Columbus

**Tel :** (800)-569-6007

**Contact:** @citywidesecuritycompany.com

**Website:** www.citywidesecuritycompany.com

